

## **Selwyn College MCR Committee Meeting 18<sup>th</sup> March 2015**

8 present. Apologies to Michael, Milan, Will, Farid and Angelo who could not attend.  
Meeting opened at 19:35

### **Agenda:**

- 1) Annual Dinner
- 2) WIP Talks

### **Minutes:**

- 1) Annual Dinner decorations and planning
  - Dress code: black tie but can accessorise in 1920s attire.
  - Decorations and garden party:
    - Ice sculptures run between £50-120
    - Plan to serve cocktails such as Pimm's along with Prosecco. Additional cocktails will be provided from the MCR budget.
    - Propose to hire a string quartet for the garden party. Committee to investigate the band hired for the Christmas dinner and determine a budget once initial search has been conducted.
  - Dinner:
    - Propose to serve wine with four-course dinner by creating a drinks ticket, with two glasses of wine per person. Heidi will ask catering how much this would raise the ticket price of the dinner. Committee hopes to keep the ticket price between £25-28.
    - Ask catering if we would be able to use tablecloths at the dinner.
    - Max capacity is 140 people, and the MCR must pay extra in order to use the high table. Committee proposes to begin ticket sale of annual dinner in April to determine number of people and assess if the high table would be necessary.
  - Jazz band:
    - Ideal would be a medium sized, swing band. Nathalie will look into prices of hiring this type of band before committee determines a budget.
  - Invitations:

- Additional guests invited to the annual dinner will include individuals such as the Master, graduate tutors, Nick Downer, Samantha Carr, Kelly Wilson and Porters. The total of these additional guests will amount to 25.
- MCR members will initially be limited to 1 guest.
- Publicity:
  - MCR Committee (specifically Farid) can design an advertisement/flyer for the dinner to promote the event and encourage ticket sales.
- Budget:
  - Committee proposes to have an open meeting in order to establish a budget for the event.

## 2) WIP Talks

- Because the 29<sup>th</sup> of March is too short notice, the first talk will now take place on the 12<sup>th</sup> of April. 2 guests have already been confirmed.
- The second talk will take place on the 10<sup>th</sup> or 17<sup>th</sup> of May.
- Josh and Harvey have been emailing Alumni Relations to gather recent graduates for the talks.
- A talk should be a maximum of 30 minutes long.

## **Other business:**

- Garden committee meeting: College plans to plant trees in the open space of Cripps Court in order to discourage ball games.
- Massage chair: Chair prices range between £50-80. Purchasing of this chair should be raised in an open meeting.
- Rewriting of constitution will take place next week with the dean. Josh plans to review the £300 limit on the budget for open meetings and update it so that it is proportional to the annual budget rather than the £300 sum.
- Public facebook page to be created for the Selwyn MCR so that selected pictures are available to the public to promote the MCR, and to share pictures with the JCR.

Meeting adjourned at 20:21